

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HARBOUR ISLES  
COMMUNITY DEVELOPMENT DISTRICT**

The Harbour Isles Community Development District regular meeting of the Board of Supervisors was held on **Tuesday, August 23, 2016, at 6:00 p.m.** at the Harbour Isles Clubhouse located at 121 Spindle Shell Way, Apollo Beach, Florida 33572.

Present and constituting a quorum:

Gregg Letizia	<b>Board Supervisor, Chairman</b>
Betty Fantauzzi	<b>Board Supervisor, Vice Chairman</b>
Bob Nesbitt	<b>Board Supervisor, Assistant Secretary</b>
Bryce Bowden	<b>Board Supervisor, Assistant Secretary</b>
Glenn Clavio	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Greg Cox	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Biff Craine	<b>District Counsel; PWCWP, LLC</b>
Paul Ramsewak	<b>Representative; RASI</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Cox called the meeting to order and read the roll call. All present stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Ms. Cindy Henning addressed the Board and proposed renting the club house to provide a free financial seminar to the public.

Ms. Mazie Murphy expressed concerns about maintenance of conservation area #10. The Board advised that Josh McGarry of Aquatic Systems will take a look into it. She also posed questions about warning signs for alligators and snakes.

**THIRD ORDER OF BUSINESS**

**Aquatic Service Report**

Mr. Josh McGarry presented his monthly report. He discussed the planting that recently took place. He noted that some re-plantings are required. He explained that one more midge fly application was to take place next week. Mr. McGarry discussed the canal flow and how it has improved. He noted that the area outside of the District is blocking the flow out of the community. He noted that the County has looked into the matter.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Consent Agenda Items**

Mr. Cox presented the Consent Agenda items which included; Minutes of the Board of Supervisors' Regular Meeting held July 26, 2016 and the July 2016 Operation and Maintenance expenditures report totaling \$75,238.53.

On a Motion by Mr. Letizia, seconded by Mr. Clavio, with all in favor, the Board approved the Consent Agenda Items as presented, for the Harbour Isles Community Development District.

**FIFTH ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year 16-17 Budget**

Mr. Cox presented the approved proposed budget to the Board and explained where they are in the budgeting process. Mr. Cox requested a motion to open the public hearing.

On a Motion by Mr. Letizia, seconded by Mr. Nesbitt, with all in favor, the Board of Supervisors approved the opening of the public hearing to adopt the Fiscal Year 2016-2017 Budget, for the Harbour Isles Community Development District.

No comments were provided from the audience regarding the proposed budget. The Board members made no adjustments to the approved proposed budget.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-03, Adopting the Fiscal Year 2016-2017 Budget**

On a Motion by Mr. Bowden, seconded by Ms. Fantauzzi, with all in favor, the Board of Supervisors adopted Resolution 2016-03, Adopting the Fiscal Year 2016-2017 Budget, for the Harbour Isles Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-04, Imposing Special Assessments and Certifying Roll**

On a Motion by Mr. Clavio, seconded by Mr. Bowden, with all in favor, the Board of Supervisors adopted Resolution 2016-04, Adopting the Fiscal Year 2016-2017 Budget, for the Harbour Isles Community Development District.

On a Motion by Mr. Letizia, seconded by Mr. Nesbitt, with all in favor, the Board of Supervisors approved the closing of the public hearing to adopt the Fiscal Year 2016-2017 Budget, for the Harbour Isles Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-05,  
Adopting the Annual Meeting Schedule for  
FY 2016-2017**

On a Motion by Ms. Fantauzzi, seconded by Mr. Clavio, with all in favor, the Board of Supervisors adopted Resolution 2016-05, Adopting the Annual Meeting Schedule for Fiscal Year 2016-2017, for the Harbour Isles Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-06,  
Redesignating the District Secretary**

On a Motion by Mr. Letizia, seconded by Mr. Nesbitt, with all in favor, the Board of Supervisors adopted Resolution 2016-06, Redesignating the District Secretary, for the Harbour Isles Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-07,  
Redesignating the District Treasurer**

On a Motion by Mr. Letizia, seconded by Mr. Bowden, with all in favor, the Board of Supervisors adopted Resolution 2016-07, Redesignating the District Treasurer, for the Harbour Isles Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-08,  
Redesignating the District Assistant  
Treasurer**

On a Motion by Ms. Fantauzzi, seconded by Mr. Clavio, with all in favor, the Board of Supervisors adopted Resolution 2016-08, Redesignating the District Assistant Treasurer, for the Harbour Isles Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Staff Reports and Updates**

**A. Property Management**

Mr. Ramsewak presented his monthly operations report to the Board. He addressed a sidewalk maintenance issue at the entrance and how the County was going to repair the irrigation issue. He also addressed some potential issue with

the dredging of the canal outside of the District that may be contributing to the backup of the canal inside the District.

**1. Consideration of the Boat Storage Fence Repair Proposals**

Mr. Cox presented the proposal from T&R Painting Specialist for \$8,375.00. A discussion ensued regarding the amount and the scope of work. Mr. Cox advised that Staff will work with Mr. Ramsewak to get the fence posts repaired and will also communicate with T&R to gain a better clarification of what the costs for the hand rails entail.

**2. Consideration of the Pressure Washing Proposals**

Mr. Cox presented the Board with pressure washing proposals that were brought in under separate cover. A discussion ensued regarding having the staff perform some of the light pressure washing.

**B. Landscape & Irrigation**

Mr. Fletcher Adams, Account Manager with Girard Environmental Services, provided an update on the Palm installation. He reported that the Hunter IDS Irrigation install is currently underway along with the install of the decoders and should be completed within the next week.

Mr. Cox discussed with Mr. Adams the issue regarding keeping the right-of-way plants at a maximum of two feet according to the Florida Department of Transportation's requirements.

Mr. Cox informed the Board that the sod proposal had been approved for the playground area and Mr. Adams advised that the installation would be completed within the next two weeks. The Board was informed that the drainage is working well.

Mr. Gregg Letizia opened a discussion regarding the Palms for Royal Bonnet. He requested Staff to ask the County about replacing the existing trees with other trees or Palms on Butterfly Shell. He also advised the Board that someone had cut down a dead Oak Tree on Sandy Shell and Royal Bonnet and threw it down by the pond. The Board continued to discuss additional Palm plantings and Mr. Adams advised that he will provide a proposal.

Mr. Letizia expressed his displeasure with some of the recent work performed by Girard and Mr. Bowden inquired about roadway island maintenance.

**C. Security Update**

There was no monthly security report provided.

**D. District Engineer**

Mr. Cox presented an update from the District Engineer. He reported that the Mr. Caviggia provided a proposal in the amount of \$793.00 from TRW for the gym roof. He indicated that Mr. Caviggia recommended approving and sending the bill to Jeremy. The Board requested that the District Engineer send the proposal and the pictures to Jeremy send over the proposal and pictures of the roof repairs.

Mr. Cox also reported on the 12<sup>th</sup> Street Bridge sidewalk ownership issue. He noted that the District Engineer reported that a complete survey will be provided to the District as a result of work being currently done in the area. A discussion ensued regarding closing the sidewalk along CDD property. The Board requested Staff to obtain a proposal for the sidewalk repair.

Mr. Cox reported that Mr. Caviggia will be going out to check on the bridge and the playground this week and provide an update to the Board. A discussion ensued regarding the responsibility of injuries on sidewalks that are raised. Mr. Craine advised that the liability would probably reach to the owners and residents should report the issues to the County.

**E. District Counsel**

Mr. Biff Craine was present but had nothing to report. Mr. Letizia informed the Board that he had renewed the trespassing agreement with the Sheriff's Office. Mr. Letizia addressed a resident comment regarding using the Clubhouse for a financial seminar. Mr. Craine advised that it should not be an issue to allow for that use and the Board members agreed to its use.

**F. District Manager**

Mr. Cox advised the Board that the next monthly meeting is to be held on Tuesday, September 27, 2016 at 11:00 a.m.

Mr. Cox also presented a summary of the July 2016 unaudited financials for the District. He reviewed the current action item list. A discussion ensued regarding the RV parking waiting list. Mr. Ramsewak discussed making more spots available.

Mr. Cox presented Resolution 2016-09, Adopting Alternative Investment Guidelines and explained its contents and purpose. Mr. Cox requested comments from the audience regarding this topic.

On a Motion by Mr. Clavio, seconded by Mr. Letizia, with all in favor, the Board adopted Resolution 2016-09, Alternative Investment Policy, for the Harbour Isles Community Development District.

Mr. Dionis Taveras commented regarding the pressure washing. He stated that it needs sealing.

Mr. Bruce Dalton asked the Board if the District has to obtain a minimum of three quotes. He also inquired if the Board has a plan for holiday decorations.

Mr. Jason Rivera inquired about residents being able to use activity room (former fitness center).

Mr. Kenneth Robinson commented regarding alligators and snakes in the lakes and asked about the course of action for removing them.

An unnamed resident expressed concerns about the sidewalk on 12<sup>th</sup> street. He advised that he is against closing the sidewalk.

**THIRTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Clavio suggested the Board consider installing Palms on the Moon Shell Island since they were installing elsewhere. Mr. Letizia advised it would be advantageous to wait.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Letizia, seconded by Ms. Fantauzzi, with all in favor, the Board adjourned the meeting at 7:40 p.m. for the Harbour Isles Community Development District.

  
Secretary / Asst. Secretary

  
Chairman / Vice Chairman